



POPE JOHN PAUL II HIGH SCHOOL

Computer Use Policy/Internet Access Agreement

2011 – 2012

Please Print All Information Clearly. Grade for **2011 – 2012** School Year: 9 - 10 - 11 - 12

Student's Legal Name (First, Middle, Last): _____

Please read the following carefully before signing this document. This is a legally binding contract and must be signed before a student will be given access to the Internet at Pope John Paul II High School.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Students, teachers, and support staff will have access to:

- Electronic mail (e-mail) with ability to communicate all over the world
- Information and news from a variety of sources and research institutions
- Public domain and shareware software of all types
- Discussion groups on a variety of topics
- Access to many college and university libraries, Library of Congress, etc.
- Subscription databases

With access to computers and people all over the world also comes the availability of some material that may not be considered to be of educational value within the context of the school setting. Pope John Paul II High School will make every effort to direct participants to educationally relevant material. The valuable information and interaction available on the worldwide network far outweighs the possibility of users gaining access to material that is not consistent with the educational goals within Pope John Paul II High School. Even with the best efforts of Pope John Paul II High School personnel, on the global network it is impossible to control all materials and an industrious user may discover inappropriate information.

At Pope John Paul II High School, each student's access to, and use of the Internet will be under a teacher's direction and monitored as a regular instructional activity. Students will be shown proper techniques and standards for participation on the Internet, and will be guided to appropriate sections of the Internet. Students who misuse the use of the Internet will lose their privilege to use the Internet at Pope John Paul II High School.

Internet accounts are to be used in a responsible, efficient, ethical, and legal manner in accordance with the mission and policies set forth by Pope John Paul II High School. Failure to adhere to these guidelines will result in the revoking of the offender's privilege of access to the Internet at Pope John Paul II High School. Pope John Paul II High School has a published "Computer Use Policy", in the Student and Parent Handbook, that specifically outlines a student's usage. The user must acknowledge his or her understanding of the guidelines as stated both in this agreement and the published policies and procedures as a condition of using the Internet.

The signatures at the end of this document are legally binding and indicate the parties have read and understood the terms and conditions for Internet Access at Pope John Paul II High School.

Required Signatures, as applicable:

Student Signature: _____ Date: _____

Male Parent/Guardian Signature: _____ Date: _____

Female Parent/Guardian Signature: _____ Date: _____

Pope John Paul II High School
Internet/Network Acceptable Use Policy

Individual computers and the computer network are available to students and teachers throughout the school in classrooms, computer labs, Guidance, and the Media Center. Vast, diverse, and unique resources, including Internet access is available to both students and teachers. These resources should be viewed as an extension of the Pope John Paul II High School physical environment, and their use entails the same privileges, obligations, and responsibilities that come with using any school facilities. Members of the Pope John Paul II Community shall conduct themselves in a responsible, safe, ethical and legal manner. Use of the computer resources at Pope John Paul II High School is a privilege and should not be considered an assumed right. The goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Users have access to the following: electronic mail; World Wide Web sites; public domain software and shareware; subscription databases, discussion groups; Gopher access to many university library catalogs and the Library of Congress.

While recognizing that it is impossible to control all materials, and an industrious user may discover controversial information, Pope John Paul II High School believes that the information and interaction available on the computers and the computer network outweighs the possibility that users may procure material that is not consistent with the educational goals of Pope John Paul II High School.

All Pope John Paul II High School students are expected to abide by the provisions listed below; if a user violates any of these provisions, his or her use of the computers and the computer network may be terminated, disciplinary action may be taken, and future access may be denied. Students and parents will be required to sign a computer use agreement before they will be permitted to use the Pope John Paul II computers and the computer network.

A. Educational Purpose

1. PJP II High School network has been established for a limited educational purpose. The term "educational purpose" includes classroom activities, career development, and limited high quality research activities.
2. PJP II High School network has not been established as a public access service or a public forum. PJP II High School has the right to place reasonable restrictions on the material you access or post through the system. You are also expected to follow the same rules, good manners and common sense guidelines that you use with your other daily school activities as well as the law in your use of the PJP II High School network.
3. You may not use the PJP II High School network for commercial purposes. This means you may not offer, provide, or purchase products or services through the PJP II High School network.
4. You may not use the PJP II High School network for political lobbying. You may use the system to communicate with elected representatives and to express your opinion on political issues.

B. Student Internet Access

1. All students will have access to Internet World Wide Web information resources through the computers around the school including lab, classroom or Media Center computers.
2. You and your parent must sign an Internet Access Agreement to be granted the use of the PJP II network. This Agreement must be renewed on an annual basis. Your parent can withdraw approval at any time.

C. Unacceptable Use

1. Personal Safety

- a. You will not post personal contact information about yourself or other people. Personal contact information includes your address, telephone, school address, or work address.
- b. You will not agree to meet with someone you have met online without your parent's approval and their accompanying you to this meeting.
- c. You will promptly disclose to your teacher or other school employee any message you receive that is inappropriate or makes you feel uncomfortable.

2. Illegal Activities

- a. You will not attempt to gain unauthorized access to the PJP II High School network or to any other computer system through the PJP II High School network or go beyond your authorized access. This includes attempting to log on through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."
- b. You will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.
- c. You will not use the PJP II High School network to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, or threatening the safety of any person.

3. System Security

- a. You are responsible for your individual account and should take all reasonable precautions to prevent others from being able to use your account. Under no conditions should you provide your password to another person.
- b. You will immediately notify a teacher or the system administrator if you have identified a possible security problem. Do not go looking for security problems, because this may be construed as an illegal attempt to gain access.
- c. You will avoid the inadvertent spread of computer viruses by following the school's virus protection procedures if you download software.

4. Inappropriate Language

- a. Restrictions against inappropriate language apply to public messages, private messages, and material posted on Web pages.
- b. You will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.
- c. You will not post information that could cause damage or a danger of disruption.
- d. You will not engage in personal attacks, including prejudicial or discriminatory attacks.
- e. You will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If you are told by a person to stop sending such messages, you must stop.
- f. You will not knowingly or recklessly post false or defamatory information about a person or organization.

5. Respect for Privacy

- a. You will not repeat a message that was sent to you privately without permission of the person who sent you the message.
- b. You will not post private information about another person.

6. Respecting Resource Limits

- a. You will use the system for educational and career development activities and limited, high-quality, research activities. There is no limit on use for educational and career development activities.
- b. You will not download large files unless absolutely necessary. If necessary, you will download the file at a time when the system is not being heavily used and immediately remove the file from the system computer to your personal computer.
- c. You will not post chain letters or engage in "spamming." Spamming is sending an annoying or unnecessary message to a large number of people.

7. Plagiarism and Copyright Infringement

- a. You will not plagiarize works that you find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were yours.
- b. You will respect the rights of copyright owners. Copyright infringement occurs when you inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate uses of that work, you should follow the expressed requirements.
- c. If you are unsure whether or not you can use a work, you should request permission from the copyright owner. Copyright law can be very confusing. If you have questions, ask a teacher.

8. Access to Inappropriate Material

- a. You will not use the PJP II High School network to access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature). A special exception may be made for hate literature if the purpose of your access is to conduct research and both your teacher and parent have approved.
- b. If you mistakenly access inappropriate information, you should immediately tell your teacher or another school employee. This will protect you against a claim that you have intentionally violated this Policy.
- c. Your parents should instruct you if there is additional material that they think would be inappropriate for you to access. The school fully expects that you will follow your parent's instructions in this matter.

D. Your Rights

1. Free Speech

Your right to free speech applies also to your communication on the Internet. The PJP II High School network is considered a limited forum, similar to a school newspaper, and therefore the school may restrict your speech for valid educational or moral reasons.

2. Search and Seizure

- a. You should expect only limited privacy in the contents of your personal files on the school system. The situation is similar to the rights you have in the privacy of your locker.
- b. Routine maintenance and monitoring of the PJP II High School network may lead to the discovery that you have violated this Policy or the law.
- c. An individual search will be conducted if there is reasonable suspicion that you have violated this Policy or the law. The investigation will be reasonable and related to the suspected violation.

3. Due Process

- a. The school will cooperate fully with local, state, or federal officials in any investigation related to any illegal activities conducted through the PJP II High School network.
- b. In the event there is a claim that you have violated this Policy in your use of the PJP II High School network, you will be provided with a written notice of the suspected violation and an opportunity to present an explanation before an administrator.
- c. If the violation also involves a violation of other school rules, it will be handled in a manner described in the school rules. Additional restrictions may be placed on your use of our Internet account.

E. Limitation of Liability

PJP II High School makes no guarantee that the functions or the services provided by or through the system will be error free or without defect. The school will not be responsible for any damage you may suffer, including but not limited to, loss of data or interruptions of service.

The school is not responsible for the accuracy or quality of the information obtained through or stored on the system. The school will not be responsible for financial obligations arising through the unauthorized use of the system.

F. Personal Responsibility

The use of the PJP II High School network is a privilege and often an individual and independent activity. Whenever you do something on a network, you leave little "electronic footprints." However, the fact that you can do something or think you can do something without being caught does not make it right to do so.

Students are on their honor in complying with this Internet/Network Access Agreement. It is our expectation that as a member of the PJP II High School Catholic Community, students will make sound moral choices at all times.